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SECTION 001113 - INVITATION TO BID

PART 1 - GENERAL

1.1 PROJECT INFORMATION

- A. Notice to Bidders: Qualified bidders are invited to submit bids for Project as described in this Document according to the Instructions to Bidders.
- B. Project Identification: Conrad Weiser Area School District Athletic Field Improvements. Work involves construction at two locations.
1. Project Locations:
    - a. Varsity Baseball Field behind Middle School - 347 E. Penn Ave., Robesonia, PA 19551
    - b. Little League Baseball Field at East Elementary School - 200 Lincoln Dr., Wernersville, PA 19565
- C. Owner: Conrad Weiser Area School District
1. Owner's Representative:
    - a. Mr. Eric Lutz, Director of Facilities  
Conrad Weiser Area School District  
44 Big Spring Road  
Robesonia, PA 19551
- D. Architect:
1. Muhlenberg Greene Architects, Ltd.  
955 Berkshire Blvd., Suite 101  
Wyomissing, Pennsylvania 19610-1278  
Mr. Robert B. Conklin, AIA  
Phone: 610 376 4927  
Email: rconklin@mgarchitects-ltd.com
- E. Project Description: Project consists of the following:
1. Varsity Baseball Field behind Middle School: The construction of a 280 sq ft masonry structure with wood truss and asphalt roof storage building. Project includes limited electric work, plumbing connections for yard hydrant, and site trenching for water and electric lines. Alternate bid for a 280 sq ft wood pole storage building.
  2. Little League Baseball Field at East Elementary School: The construction of a 200 sq ft masonry structure with wood truss and asphalt roof storage building. Project includes limited electric work, plumbing connections for yard hydrant, site trenching for water and electric lines. Alternate bid for a 200 sq ft wood pole storage building, installation of two chain link fencing wall with metal roof dugouts.

F. Construction Contract: Bids will be received for the following Work:

1. **General Trades Construction:** Single prime contract for General Building Construction of all work as indicated on project documents.

#### 1.2 BID SUBMITTAL AND OPENING

A. Owner will receive sealed bids until the bid time and date at the location indicated below. Owner will consider bids prepared in compliance with the Instructions to Bidders issued by Owner, and delivered as follows:

1. All bids must be enclosed in an envelope marked "Sealed Bid – CWASD Athletic Utility Sheds and Dugouts" clearly identified. Faxed bids will not be accepted.
2. Bid Due Date: February 13, 2017.
3. Bid Time: 2:30 p.m. local time.
4. Location: Conrad Weiser Area School District Administration office; 44 Big Spring Road, Robeson, PA 19551

B. Bids will be thereafter publicly opened and read aloud. No award of the contract will be made at the bid opening.

#### 1.3 BID SECURITY

A. Bidder's proposals must be accompanied by a certified check, certified bank treasurer's check, bank cashier's check, or bid bond on the form included with the bidding documents or AIA Document A310-2010, Bid Bond, issued by the Surety Company. A satisfactory corporate surety shall provide security in an amount equal to 10% of the base bid. The surety shall name as payee or Oblige the Conrad Weiser Area School District.

#### 1.4 PREBID CONFERENCE

A. A prebid conference for all bidders will be held at the Varsity Baseball Field, behind the Conrad Weiser Middle School, 347 East Penn Ave, Robeson, PA 19551 on Thursday, February 2, 2017 at 9:00 am, local time. Prospective bidders are requested to attend.

B. Additional visits to the project sites may be scheduled by contacting Eric Lutz, Facilities Director at the school district. Contractors must notify the School of their interest in visiting the sites and register with the office when on District property.

#### 1.5 DOCUMENTS

A. **Printed** Procurement and Contracting Documents: Obtain after January 23, 2017 by contacting Muhlenberg Greene Architects, Ltd. by faxing a request to 610-376-0720 or email to

[rconklin@mgarchitects-ltd.com](mailto:rconklin@mgarchitects-ltd.com). Documents will be provided to Prime Contract bidders only; only complete sets of documents will be issued.

1. Non-Refundable Deposit: \$50.00.
2. Shipping: Additional non-refundable shipping charges of \$35.00 will apply.

B. **Online Procurement and Contracting Documents:** Obtain access after January 23, 2017 by contacting Muhlenberg Greene Architects, Ltd. by faxing a request to 610-376-0720 or email to [rconklin@mgarchitects-ltd.com](mailto:rconklin@mgarchitects-ltd.com). Online access will be provided to Prime Contract bidders only.

1. Non-Refundable Deposit: \$25.00.

C. **All Prime Contract Bidders MUST be registered with Muhlenberg Greene Architects, Ltd. in order to receive all pertinent Addenda and bidding information.**

#### 1.6 TIME OF COMPLETION

A. Bidders shall begin the Work on receipt of the Notice to Proceed and shall complete the Work within the stipulated Contract Time of ten weeks. Anticipated construction schedule is Notice to Proceed issued March 15, 2017, substantial completion by May 31, 2017.

#### 1.7 BIDDER'S QUALIFICATIONS

A. Bidders must be properly licensed under the laws governing their respective trades and be able to obtain insurance and bonds required for the Work.

1. Successful bidders will be required to furnish and pay for 100% performance and payment bonds. The cost of these bonds shall be included in the bid amount.

#### 1.8 MISCELLANEOUS REQUIREMENTS

A. Notice is hereby given that the Athletic Field Improvements project, for which construction proposals are being solicited, is a project of the Conrad Weiser Area School District. This project is subject to applicable provisions of the Pennsylvania Human Relations Act, the Pennsylvania Prevailing Wage; Steel Products Procurement Act 3 of the 1978 General Assembly of the Commonwealth of Pennsylvania, as amended; 73 P.S. Section 1881-1887; and Act 161 of 1982 as amended and Act 141 of 1984 as amended and other applicable Acts.

B. All proposals shall be irrevocable for sixty (60) days after bid opening date, unless delayed due to required approvals of another governmental agency, in which case bids shall be irrevocable for one hundred twenty (120) days.

C. The Owner reserves the right to reject any or all bids and to waive any or all informalities, defects, errors, omissions, mistakes or irregularities in proposals, to reject any or all proposals or parts thereof and to make awards as may be deemed in its best interest.

D. Emailed questions should be directed to: Muhlenberg Greene Architects, Ltd., Attn: B. Conklin, AIA, at [rconklin@mgarchitects-ltd.com](mailto:rconklin@mgarchitects-ltd.com).

E. Construction Documents are available for reviewing at the following locations:

1. Muhlenberg Greene Architects, Ltd.  
955 Berkshire Blvd, Suite 101  
Wyomissing, PA 19610  
Ph. 610-376-4927 / Fax. 610-376-0720
2. McGraw Hill Construction – Dodge  
www.construction.com <http://www.construction.com>
3. Reed Construction Data  
www.reedconstructiondata.com <http://www.reedconstructiondata.com>
4. Pennsylvania Builders Exchange  
4811 Jonestown Road  
Harrisburg, PA 17109  
Ph. 717-307-9999 / Fx. 717-963-7137

END OF SECTION 001113