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**DOCUMENT 001116 - INVITATION TO BID**

1.1 PROJECT INFORMATION

- A. Notice to Bidders: Qualified bidders are invited to submit bids for Project as described in this Document according to the Instructions to Bidders.
- B. Project Identification: Muhlenberg School District – 'Blue Center' Renovations – Abatement Contract.
  - 1. Project Location: Muhlenberg School District Campus, Blue Center – Adjacent to C.E. Cole Intermediate School - 3630 Kutztown Road, Laureldale, Berks County PA.
- C. Owner: Muhlenberg School District – 801 Bellevue Ave., Reading PA 19605
  - 1. Owner's Representative: Greg Schneider, Director, Buildings, Grounds & Transportation.
- D. Architect: Muhlenberg Greene Architects, Ltd., 955 Berkshire Blvd., Suite 101, Wyomissing PA 19610-1278; John R. Hill, AIA, Phone 610-376-4927; email: [jhill@mgarchitects-ltd.com](mailto:jhill@mgarchitects-ltd.com)
- E. Environmental Consultant: Element Environmental Solutions, PO Box 921, 61 Willow Street, Adamstown, PA 19501; Dave Bertsch, Operations Manager, IAQ; Phone 717-484-5111, email [dave@e2s.us](mailto:dave@e2s.us).
- F. Project Description: Project consists of the selective demolition necessary for the complete removal of asbestos containing materials present in the existing 1-story, 11,000 square foot building. This work is preliminary to the comprehensive renovation and upgrade of the building. Abatement contractor is responsible for removal and disposal of floor tile, mastic, pipe covering, window glazing, etc. as described in the project documents. Scope of work includes installation of temporary enclosures to remain at completion of abatement.
- G. Prime Contract: Bids will be received for the following Work:
  - 1. Asbestos Abatement.

1.2 BID SUBMITTAL AND OPENING

- A. Owner will receive sealed bids until the bid time and date at the location indicated below. Owner will consider bids prepared in compliance with the Instructions to Bidders issued by Owner, and delivered as follows:
  - 1. Bid Date: March 3, 2017.
  - 2. Bid Time: 2:00 p.m., local time.
  - 3. Location: Muhlenberg School District Business Office, 801 Bellevue Avenue, Reading PA 19605.
- B. Bids will be thereafter publicly opened and read aloud.

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1.3 BID SECURITY

- A. Bid security shall be submitted with each bid in the amount of 10 percent of the bid amount. No bids may be withdrawn for a period of 60 days after opening of bids, unless delayed due to required approvals of another governmental agency, in which case bids shall be irrevocable for 120 days.

1.4 Owner reserves the right to reject any and all bids and to waive informalities and irregularities, to reject any and all proposals or parts thereof, and to make awards as may be deemed in its best interest.

1.5 PREBID CONFERENCE

- A. A prebid conference for bidders will be held at Project Site on Tuesday, February 21, 2017 at 9:00 a.m. at the Blue Center Building, 3630 Kutztown Road, Laureldale, Berks County, PA, local time. Contract bidders are required to attend.

1.6 DOCUMENTS

- A. **Printed** Procurement and Contracting Documents: Available on February 7, 2017 by contacting Muhlenberg Greene Architects, Ltd. by faxing a request to 610-376-0720 or email to [Laurenv@mgarchitects-ltd.com](mailto:Laurenv@mgarchitects-ltd.com). Documents will be provided to Prime Contract bidders only; only complete sets of documents will be issued.

- 1. Non-Refundable Deposit: 50.00.
- 2. Shipping: Additional shipping charges of \$20.00 will apply.

- B. **Online** Procurement and Contracting Documents: Available on February 7, 2017 by contacting Muhlenberg Greene Architects, Ltd. by faxing a request to 610-376-0720 or email to [Laurenv@mgarchitects-ltd.com](mailto:Laurenv@mgarchitects-ltd.com). Online access will be provided to Prime Contract bidders only.

- 1. Non-Refundable Deposit: \$25.00.

1.7 TIME OF COMPLETION AND LIQUIDATED DAMAGES

- A. Bidders shall begin the Work on receipt of the Notice to Proceed and shall complete the Work within the Contract Time as noted in section 3.1.C of Section 020900 "Summary of Work"

1.8 BIDDER'S QUALIFICATIONS

- A. Bidders must demonstrate a successful track record in the performance of like work and similar projects. Contractor's Qualifications Statement, AIA Document A305, shall be submitted with the Bid Form. **(Note: Financial Statement need not be submitted with bid but may be requested prior to award.)**

- B. Bidders must be properly licensed under the laws governing their respective trades and be able to obtain insurance and bonds required for the Work. A Performance Bond, a separate Labor and Material Payment Bond, and Insurance in a form acceptable to Owner will be required of the successful Bidder.

END OF DOCUMENT 001116