

DOCUMENT 001116 - INVITATION TO BID

1.1 PROJECT INFORMATION

- A. Notice to Bidders: Qualified bidders are invited to submit bids for Project as described in this Document according to the Instructions to Bidders.
- B. Project Identification: Muhlenberg High School Partial Roof Replacement.
 - 1. Project Location: Muhlenberg School High School, 400 Sharp Avenue, Laureldale, Berks County, PA.
- C. Owner: Muhlenberg School District – 801 Bellevue Ave., Reading PA 19605
 - 1. Owner's Representative: Greg Schneider, Director, Buildings, Grounds & Transportation.
- D. Architect: Muhlenberg Greene Architects, Ltd., 955 Berkshire Blvd., Suite 101, Wyomissing PA 19610-1278; Robert B. Conklin, AIA, Phone 610-376-4927; email rconklin@mgarchitects-ltd.com
- E. Project Description: The work of this project involves the tear-off of existing roofing membrane and insulation at selected portions of the High School and replacement with new rigid insulation and modified bituminous roofing system roofing system. Replacement of existing roof edge and coping systems, roof drains and expansion joints are included in the scheduled work. Adding safety cages to existing roof ladders over 10 feet in height is also required. All work to be completed over the summer break of 2017.
 - 1. By Alternate Bid: Existing metal roofs and metal wall panels are to be properly prepared and refinished. Included is the replacement of drip edges, gutter and leader systems to the metal roof. All Work to be completed over the summer break of 2018. (Phase Two)
- F. Construction Contract: Bids will be received for the following Work:
 - 1. Single Prime Contract for General Construction (Roofing).
- G. Owner will receive sealed bids until the bid time and date at the location indicated below. Owner will consider bids prepared in compliance with the Instructions to Bidders issued by Owner, and delivered as follows:
 - 1. Bid Date: March 30, 2017.
 - 2. Bid Time: 2:00 p.m., local time.
 - 3. Location: Muhlenberg School District Business Office, 801 Bellevue Avenue, Reading PA 19605.
- H. Bids will be thereafter publicly opened and read aloud.

1.2 BID SECURITY

- A. Bid security shall be submitted with each bid in the amount of 10 percent of the bid amount. No bids may be withdrawn for a period of 60 days after opening of bids, unless delayed due to

required approvals of another governmental agency, in which case bids shall be irrevocable for 120 days.

1.3 Owner reserves the right to reject any and all bids and to waive informalities and irregularities, to reject any and all proposals or parts thereof, and to make awards as may be deemed in its best interest.

1.4 PREBID CONFERENCE

A. A prebid conference for all bidders will be held at Project Site on March 14, 2017 at 3:00 p.m. at the High School. Prospective Prime Contract bidders are required to attend. All visitors to the High School are required to sign-in at the High School office.

1.5 DOCUMENTS

A. **Printed** Procurement and Contracting Documents: Available March 1, 2017 by contacting Muhlenberg Greene Architects, Ltd. by faxing a request to 610-376-0720 or email to debc@mgarchitects-ltd.com. Documents will be provided to Prime General Construction Contract bidders only; only complete sets of documents will be issued.

1. Non-Refundable Deposit: \$100.00.
2. Shipping: Additional shipping charges of \$20.00 will apply.

B. **Online** Procurement and Contracting Documents: Available March 1, 2017 by contacting Muhlenberg Greene Architects, Ltd. by faxing a request to 610-376-0720 or email to debc@mgarchitects-ltd.com. Online access will be provided to Prime General Construction Contract bidders only.

1. Non-Refundable Deposit: \$30.00.

C. **All Prime Contract Bidders MUST be registered with Muhlenberg Greene Architects, Ltd. in order to receive all pertinent Addenda and bidding information.**

1.6 TIME OF COMPLETION AND LIQUIDATED DAMAGES

A. Bidders shall begin the Work on receipt of the Notice to Proceed and shall complete the Work within the Contract Time as noted in section 1.16 of the Supplementary Instruction to Bidders. Work is subject to liquidated damages as identified in section 1.16-C.

1.7 BIDDER'S QUALIFICATIONS

A. Bidders must demonstrate a successful track record in the performance of like work and similar projects. Contractor's Qualifications Statement, AIA Document A305, shall be submitted with the Bid Form.

- B. Bidders must be properly licensed under the laws governing their respective trades and be able to obtain insurance and bonds required for the Work. A Performance Bond, a separate Labor and Material Payment Bond, and Insurance in a form acceptable to Owner will be required of the successful Bidder.

END OF DOCUMENT 001116

